

Wiltshire Council

Organisation and Resources Select Committee

20th January 2011

Scrutiny Representative on Project Boards Update

Name of Board: Agency Contract Project Board

Reported by Scrutiny Representative: Cllr Jonathan Seed

Summary of the Boards work:

The Project Board is responsible for the overall direction and delivery of the procurement of agency staff project. They approve and monitor all major plans and authorise any major deviation.

The Board are responsible for reviewing each stage of the project and giving approval to progress to the next stage based on recommendations from the Project Manager / Team.

Significant achievements or progress of the Board since the last update:

The Board recognised an overlap between the new consultancy value programme being developed and temp agency staff and agreed the Project Board could jointly work together for both projects. It was agreed that these would be dealt with as 2 separate project streams; consultants and agency staff. The Board was renamed as the Professional Services Project Board.

The Council has gone live for new arrangements for agency staff (Comensura neutral vendor) and consultancy (governance arrangements requiring a business case and Chief Executive approval). Both of these changes have been implemented with Board involvement to challenge and provide governance on decision making.

Current significant risks to the Council or issues/delays for the Board to resolve:

None.

Milestones for the short-term future:

To review post-implementation success of the new changes

Date of the next meeting: TBC